Accessing Registration PIN for Advisees

Please note that in addition to being able to locate registration (advising) PINs in Banner, a list of PINs will be made available via weekly email to all advisors during the advising period and active registration.

- Open Banner 9 Faculty/Advisors SSB
- From your Faculty Services dashboard, select Advisee List

This is the entry page for Banner Faculty and Advisors. From here, you can navigate to the following pages using the Banner menu on the header(Alt+M) depending on your role at the University. If you have any questions, please email the Registrar

Faculty Resources

- Class List
- Final Grade Entry
- Midterm Grade Entry
- Registration Overrides
- Faculty Detail Schedule
- Faculty Week at a Glance
- Active Assignments
- Assignment History
- Registration History
- Student Week at a Glance
- Online Course Evaluation System

Advising Resources

- SODA (Sewanee Online Degree Audit)
- Advisee List
- Student Search

- Select View My Advisee Listing

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Advising • Advisee Search

Advisee Search

Change term, search for a student, or view your advisee listing

Term

Easter Semester—2026

View advisee listing, or search by

- ● Student ID
- ○ Student Email
- ○ Student Name

Student ID

[   ]

View Profile   View My Advisee Listing

- Select the advisee you want to view by clicking View Profile
- Select Registration Notices

- The student's PIN is listed under Registration PIN Assigned