

## Accessing Registration PIN for Advisees

Please note that in addition to being able to locate registration (advising) PINs in Banner, a list of PINs will be made available via weekly email to all advisors during the advising period and active registration.

- Open [Banner 9 Faculty/Advisors SSB](#)
- From your Faculty Services dashboard, select Advisee List

This is the entry page for Banner Faculty and Advisors. From here, you can navigate to the following pages using the Banner menu on the header(Alt+M) depending on your role at the University. If you have any questions, please email the Registrar

### Faculty Resources

- Class List
- Final Grade Entry
- Midterm Grade Entry
- Registration Overrides
- Faculty Detail Schedule
- Faculty Week at a Glance
- Active Assignments
- Assignment History
- Registration History
- Student Week at a Glance
- [Online Course Evaluation System](#)

### Advising Resources

- [SODA \(Savanna Online Degree Audit\)](#)
- [Advisee List](#)
- Student Search

- Select View My Advisee Listing

The screenshot shows the Banner Faculty Services dashboard. At the top, there is a purple header with the Ellucian logo. Below the header, the navigation path is "Advising" > "Advisee Search". The main content area is titled "Advisee Search" and contains a search form. The form has a header "Change term, search for a student, or view your advisee listing". Below this, there is a "Term" dropdown menu set to "Easter Semester—2026". Underneath, there is a section "View advisee listing, or search by" with three radio button options: "Student ID" (selected), "Student Email", and "Student Name". Below these options is a text input field for "Student ID". At the bottom of the form, there are two buttons: "View Profile" and "View My Advisee Listing", with the latter button highlighted with a red box.

- Select the advisee you want to view by clicking View Profile
- Select Registration Notices

Advising • [Advisee Search](#) • [Advisee Listing](#) • [Student Profile](#)

Student Profile - [Redacted]

Term: Easter Semester—2026      Standing: Good Standing, as of Advent Semester—2025      Overall Hours: 78      Overall GPA: 3.41      **Registration Notices: 5**      Holds: 0

	<b>Bio Information</b> Email: [Redacted] Phone: [Redacted] Gender: [Redacted] Date of Birth: [Redacted] Ethnicity: [Redacted] Race: [Redacted] Citizen: [Redacted] Citizenship: [Redacted] Emergency Contact: [Redacted] Emergency Phone: [Redacted]	Not Provided Female [Redacted] Not Hispanic or Latino Europe Yes U.S. citizen or U.S. national [Redacted]	<b>CURRICULUM, HOURS &amp; GPA</b> Primary      Secondary      Hours & GPA <b>Degree:</b> Bachelor of Arts <b>Study Path:</b> Not Provided <b>Level:</b> Undergraduate <b>Program:</b> Bachelor of Arts <b>College:</b> College of Arts & Sciences <b>Major:</b> Politics <b>Department:</b> Politics <b>Concentration:</b> Not Provided <b>Minor:</b> Business <b>Concentration:</b> Not Provided <b>Admit Type:</b> Early Action Round <b>Admit Term:</b> Advent Semester—2023 <b>Catalog Term:</b> Advent Semester—2023
	<b>General Information</b> Level: Undergraduate Class: Junior Status: Active Student Student Type: [Redacted] Residency: United States Campus: College of Arts & Sciences First Term Attended: Advent Semester—2023 Matriculated Term: Not Provided Last Term Attended: Easter Semester—2025 Leave of Absence: Not Provided	<b>REGISTERED COURSES</b> Not Registered Total Hours   Registered Hours: 0   Billing Hours: 0   CEU Hours: 0   Min Hours: 0   Max Hours: 4	

Advisors  
 Primary / Major Advisor: Dr. Rodolfo Dela Cruz Manaca

- The student's PIN is listed under Registration PIN Assigned

Registration Notices: 5      Holds: 0

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**Overall Academic Standing**  
*Good Standing*  
*Permits Registration*
- 
**Student Status**  
*Active Student*  
*Permits Registration*
- 
**Enrollment Status**  
*Permits Registration*
- Registration PIN Assigned**  
*Student PIN: FVZFYG*
- Time Tickets**  
*From: 11/09/2025 8:45 PM*  
*To: 11/10/2025 4:00 PM*  
  
*From: 11/10/2025 8:45 PM*  
*To: 11/11/2025 4:00 PM*