

**REQUEST FOR CHANGE OF NAME**

STUDENT INFORMATION

Current Name on University Records:		
_____	_____	_____
First	Middle	Last
Name when enrolled (if different):		
_____	_____	_____
First	Middle	Last
Date of Birth: _____	Banner ID#: B00 _____	

Along with this form, you must submit one of the following forms of legal documentation that pertains to the circumstance of your name change:

- **Name Change by Marriage**
  - Certified copy of marriage certificate **OR**
  - Certified copy of abstract of marriage
  
- **Name Change by Dissolution of Marriage**
  - Certified copy of dissolution of marriage judgment with maiden name restored
  
- **Name Change by Court Order**
  - Certified copy of court order to change your name
  
- **Name Change by Naturalization**
  - Certified copy of naturalization certificate (N-550 or N-570) **AND**
  - Certified copy of your Application for Naturalization (N-400) with request for change of name
  
- **Name Change by Usage Method** (requires documentation that you are using your new name to transact business with both state and federal agencies)
  - Certified copy of valid state-issued driver license or state-issued ID with new name **AND**
  - Certified copy of your social security card with new name **AND**
  - Documentation that links your current and new name

**By providing my signature below, I certify that the information provided on this form is true and request that my name be changed on University records.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

All requests for name changes require an original signature of the student. Forms without a signature will not be processed.

For Office Use Only

Date Processed: \_\_\_\_\_ Processed By: \_\_\_\_\_