

REQUEST FOR CREDIT OVERLOAD

Under normal circumstances, an undergraduate student in the College of Arts and Sciences may register for no more than 19 semester hours during the Advent or Easter semesters. Enrolling for a total of more than 19 semester hours, including audits, is an overload and requires special permission. Students seeking to overload should complete this form and submit it to the Office of the University Registrar no later than the end of the first week of the semester. Please consult the Course Catalog for the full [credit overload policy](#).

STUDENT INFORMATION

Full Name: _____
Email Address: _____@sewanee.edu Banner ID#: B00_____
Semester for Overload: Advent <input type="checkbox"/> Easter <input type="checkbox"/> Year: 20__ __ Total Credit Hours Requested: ____
Cumulative GPA: ____ Last Semester's GPA: ____

Please provide the reason for this request:

By providing my signature below, I certify that I have read and understand the following:

- The above information that I have provided is accurate and not in violation of the Honor Code.
- Submission of this form and/or its acceptance in the Office of the University Registrar does not guarantee approval of this request.
- I may be asked to meet with appropriate academic personnel to discuss this request before a decision is reached.
- Approvals normally will not be granted until the first day of the semester.
- If this request is approved, I am **not** guaranteed enrollment nor will I be registered automatically in any particular course or section.
- I assume all responsibilities for adjusting my schedule (dropping or adding) as needed during the published schedule adjustment period.

Student Signature: _____ Date: _____

Advisor Signature of Approval: _____ Date: _____

For Office Use Only

Date Processed: _____ Processed By: _____